

MANATON PARISH COUNCIL

NOTICE OF FULL COUNCIL MEETING

Monday 10th March 2025 at 7.00 pm in Manaton Parish Hall

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below. Members of the press and public are welcome to attend the meeting.

AGENDA

Members 7 Quorum 3

- 1. The Chairman to open the Meeting and receive apologies for absence.**
- 2. To receive declarations of interest:**
 - a. Councillors to declare any personal interest in any items on the agenda.
 - b. Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
 - c. Dispensations granted.
- 3. Public participation**

To allow up to 15 minutes for any members of the public or Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at the meeting.
- 4. To receive reports from County and District Councillors**
- 5. To consider, amend as agreed by the Council and approve the Minutes:**

Parish Council Meeting held on 10th February 2025.
- 6. Matters arising**
- 7. Finance:**
 - 7.1** To agree and approve the Schedule of Payments and Receipts since the last meeting.
 - 7.2** To agree and approve the bank reconciliation for the month of February 2025
 - 7.3** To receive and review the accounts and the budget update for the period to 28th February 2025
- 8. Parish Council Matters:**
 - 8.1 To review proposal concerning establishing Parish Council website.
 - 8.2 To review the Fixed Assets List in preparation for the end of year 31st March 2025
 - 8.3 To review the Parish Council's following policies:
 - a) Standing Orders
 - b) Internal Control Policy
 - c) Financial Regulations Policy
 - d) Risk Management and Assessment Policy
- 9. Planning** - To note planning applications, comments, and decisions since the last meeting.
- 10. Highways** - To receive a report from the responsible Councillor.
- 11. Parish Assets** - To receive reports from the Councillors responsible
- 12. Games Court Committee** - To receive a report from the Council's representative.
- 13. Parish Hall Committee** - To receive a report from the Council's representative.
- 14. Correspondence received by the Parish Clerk**
- 15. To note the date of the next Parish Council Meeting - Monday, 14th April 2025**
- 16. AOB**
- 17. Matters for future consideration:**
 - a. Requests for agenda items from Councillors
 - b. Requests for agenda items from members of the public

Close of meeting

Signed: *L Moore* Clerk to Manaton Parish Council

Dated: Monday, 3rd March 2025

Mrs Lucie Moore – Clerk to Manaton Parish Council : Tel: 07860 658002 Email: manatonclerk@live.com